



Team Member Counseling

Warning Type
 verbal written final suspension

Category
 performance attendance safety conduct policy violation

TM Name: _____

Date: _____

Flyers Energy values its team members and their contributions to the company. We have specific expectations set around your position to ensure we meet the desired results. Your supervisor has made the following observations, and wishes to provide corrective action/counseling so that you may make adjustments, grow, and thrive in your position.

Date (or time period) & Description of observation/incident/unsatisfactory performance:

Expectations of the position:

Additional details (check all that apply):

this incident has caused financial loss to the company (please describe): _____

this incident has violated a policy listed in our Company Handbook (please specify page/policy): _____

this incident has violated a safety standard or expectation and has resulted/could have resulted in injury or illness (please describe): _____

TM Signature: _____

Date: _____

Manager/Supervisor Signature: _____

Date: _____