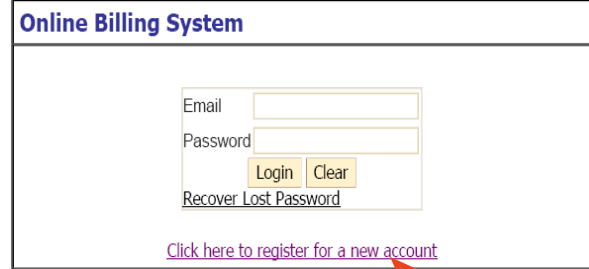


1. Go to the Western Energetix website at www.westernenergetix.com.
2. Click on the **Customer Login** button on the left side of the screen.
3. Click on **Click here to register for a new account**. (see right)



4. Fill out the fields with information from your invoice. (see left)
5. Click **Submit**.



6. Fill in the four fields, including a password created by you. The password must be 6 to 20 characters long.
7. Read the **Terms of Use** text and then check the check-box. (See right)
8. Click **Submit**.
9. A gray box appears to confirm your successful signup:

A confirmation email has been sent to joesmith@westernenergetix.com. You'll just need to click on the link included in that email to verify your account. Note: If you do not receive your email, check your junk email folder to see if it may have been blocked. Click [here](#) to return to the home page.

10. Check your inbox for the confirmation e-mail and **click on the verification link**.
11. Return to login: Click [here](#) to return to our login page.
12. Login using your new login and password.
13. Click on "My Account" and fill in the account and payment information. (See right)
14. **Check the "Cancel Paper Statements" box.**
15. Click on invoices to view and pay invoices online.

